

**Sikh Welfare Council  
Annual Report 2014**



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# **Sikh Welfare Council**

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## **ANNUAL REPORT 2014**

# Sikh Welfare Council Annual Report 2014

## AGENDA



1. Chairman's Address
2. Review and Confirm minutes of last AGM and Council Review Meeting (copies sent to you previously)
3. Presentation and Adoption of Annual Report of 2014/2015 (through power point presentation)
4. Presentation and Adoption of the Audited Financial Statements of 2014
5. Appointment of Internal/External Auditors
6. Appointment of Protem Chairman & Election of Management Committee
7. Any other Proposal submitted by a Council Member at least 5 days before the Meeting (by 22<sup>nd</sup> June 2015)
8. Any other business

# Sikh Welfare Council Annual Report 2014



Agenda Item: 1

## Chairman's Address

# Sikh Welfare Council Annual Report 2014



**Agenda Item: 2**

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## **Review and Confirm Minutes of last :**

**1)AGM 2014**

**2)Council Review Meeting 2015**

# Sikh Welfare Council Annual Report 2014



## Agenda Item: 3

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# Presentation and Adoption of Annual Report of 2014/15

# Sikh Welfare Council Annual Report 2014



## Service to Mankind (Sewa)

Sewa (community service) is very significant in Sikhism.

A Sikh considers 'sharing and serving his fellow beings' as a blessing.

## Charity

Besides "service", the second important tenet of Guru Nanak is "charity".

Share the fruits of your labour with your fellow beings.

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## Our Mission

*To improve the welfare and well-being of the community*

To meet this mission, we have expanded our :

- Programs
- Scope of support
- Assistance

# MORE NEEDS TO BE DONE



# Sikh Welfare Council Annual Report 2014



- Registered Institute of Public Character (IPC). As such we do not only help SIKHS.
- A full-member of the National Council of Social Services (NCSS), w.e.f 15/07/2014
- Provided access to NCSS/ Comcare database
- Does not belong to any individual or Sikh Institution, it belongs to the whole community.
- There is a greater need now for Welfare services due to the ageing population and economical/social challenges faced by the youth.
- Increase in the number of programs/services we are providing.
- Works closely with other VWO's (AWWA, ASHRAM) and government agencies (SSO's ,FSC's ,SINDA ,MSF, TWC2, C3A) to tap in on their resources and expertise.

**We are manning a 24 hour emergency hotline for the community**



# Sikh Welfare Council Annual Report 2014

## Prisons Counselling and Aftercare Program



**This program focuses on the following activities:**

### **While in Prison**

- Provide spiritual and rehabilitative counselling to inmates
- Address the needs of the inmates

### **Post Release**

- Assist in finding meaningful employment through organisations like SCORE/SACA
- Follow up counselling
- Collaboration with aftercare associations like THE ASHRAM

Counsellors meet inmates on a weekly/ fortnightly basis.

Visits are also arranged during Vesakhi and Guru Nanak Dev Ji's Gurburab celebrations annually.



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## Prisons Counselling and Aftercare Program



### Focus for 2015

- Have employed a full time Prisons/Aftercare counsellor
- Counselling for families of inmates (pre and post release)
- Curriculum Guide is ready for Counselors Training

### Events at the Prison for 2015

- Vesakhi celebrations, 29<sup>th</sup> April and 6<sup>th</sup> May
- Guru Nanak Dev Ji's B'day Celebrations, 11<sup>th</sup> Nov and 18<sup>th</sup> Nov

Year	Num of Sikh Inmates counselled (on our program)
2013	About 50 inmates per/month
2014	About 46 inmates per/month
2015-to date	About 49 inmates per/month

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## Prisons Counselling and Aftercare Program



### Ashram – A Halfway House

Since 1999, the Ashram has been assisting substance abusers and penal offenders undergo rehabilitation and facilitate their reintegration into society.

SIWEC sends:

1. A **volunteer counselor** to counsel the inmates in the Ashram once a week.
2. Arrange for weekly visits to CST to perform Sewa

CSGB is a part owner and has been contributing \$250 on a monthly basis to the ashram.

Yishun Gurdwara is kindly providing langgar to them once a week.



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# Family Bereavement Program



## SIWEC assists in:

- Booking of the crematorium
- Arranging for the hearse and driver
- Assisting with obituaries
- Making transport arrangements for condolers
- Buying of items for cremation
- Assisting in bathing the body
- Booking the Gurdwara for prayers
- Providing follow up grief counseling
- Foreign persons – repatriation assistance



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**Family Bereavement Program**



## Number of cases supported by SIWEC in 2014/2015

Year	Num of Bereavements
2013	86
2014	69
2015 (till May)	34



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## Family Bereavement Program



### Number of deaths yearly:

Age Group/ Year	< 40	40-60	60-80	80 <
2015 (to date)	-	12	7	15
2014	2	14	30	23
2013	4	22	40	20

### Most Common causes of death:

- ✓ Cardiac Arrest/ Ischemic Heart Disease
- ✓ Pneumonia/ Chest Infection
- ✓ Cancer



# Sikh Welfare Council Annual Report 2014 Health Care Program



## Our Objective

- To provide:
  - I. patients & their families with guidance in obtaining assistance from various health agencies
  - II. Moral, Emotional and Spiritual support



Year 2014	Num of Visits
Q1	73
Q2	64
Q3	44
Q4	51
<b>Total</b>	<b>232</b>
Year 2015	Num of Visits
Q1	48
Q2	67
<b>Total:</b>	<b>115</b>

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## Sikhs in Nursing/Aged Homes



Institution	Number of Sikhs 2015	Number of Sikhs 2014	Reasons/ Remark
Ju Eng Home	1	1	Polio/ No family Support
Jamiyah	4	3	Homeless
Sree Narayana Mission	2	2	Old Age/ No Family Support
Henderson Moral Welfare Home	4	4	Intellectually Disabled
Ren Ci Nursing Home	2	2	Old Aged
Society for the Aged Sick	3	3	Destitute
Bukit Batok Home for the Aged	4	4	Destitute
<b>Total:</b>	<b>20</b>	<b>19</b>	

**These people are visited on an average of 2 times per month**



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## Institutional Home Visits and Support Program



### Chen Su Lan Home

1 Sikh girl currently in the home



### Melrose Home

1 Sikh girl currently in the home



- SIWEC Secretariat staff keep in constant contact with the children/social workers to tend to the socio-emotional needs of the children.
- SIWEC has also arranged for a tutor to assist both the girls with their Punjabi language.

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## **Financial Assistance & Food on the Table Program**

- Food Rations (Monthly NTUC Vouchers) and Financial assistance are provided to needy families.
- Cases are periodically reviewed by secretariat staff and MC members.
- We are currently assisting 18 families (as at June 15)

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## Financial Assistance & Food on the Table Program

### *Some of the areas SIWEC assisted includes:*

- Working with SSOs & FSCs to assist clients with financial assistance and find jobs for them or their spouse /child
- Mediation to help reconcile families
- Counselling families/ individuals
- Improvement of furnishings in homes
- Cleaning /Maintaining homes
- Befriending



**\*Social Service Office (SSO) & Family Service Centers (FSC)**

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## Financial Assistance & Food on the Table Program

Quarter	F/A Only (Cases)	F/R Only (Cases)	F/A & F/R (Cases)	F/A Cost (\$)	F/R Cost (\$)	Total Cost (\$)
<b>2014</b> Q1	3	5	15	12,345	8,870	21,215
Q2	3	4	13	16,380	7,935	24,315
Q3	3	4	14	15,220	8,495	23,715
Q4	3	3	12	14,820	7,695	22,515
<b>2015</b> Q1	3	6	12	13,340	8,535	21,875
Q2	3	4	11	13,340	7,935	21,275
				Total Q1 & Q2 2015:	\$43,150	
					2014:	\$91,760
					2013:	\$42,470
					2012:	\$39,154
					2011:	\$45,574

**F/A: Financial Assistance**  
**F/R: Food & Ration (NTUC Vouchers)**

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## Walk-In Clients Support Summary (2014)

DESCRIPTION	LOCAL	FOREIGN	TOTAL
Counselling & Advise	39	7	46
Mediation with Employers/ Families	18	6	24
Referral to Government Agencies for Help*	39	2	41
Total Number of Cases	96	15	
		2014	111
		2013	107
		*2015 Q1 & Q2	57

- Emotional and counselling support is provided to foreign families/children in hospitals

\*Agencies like TWC2, HDB, CDC, MSF, SSO, FSC's MSW & Indian Embassy.

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## Academic Excellence Programme



- Working in partnership with Singapore Sikh Education Foundation (SSEF)
- The initial project started in consultation with the Sikh Centre, SSEF and Sinda
- We have hired an Education Project Officer (EPO)
- The officer is working under the technical guidance of SSEF and the administrative & financial support of SIWEC

### Objectives:

- Improve children's performance in school, particularly Maths, Science and English
- Identify children who may have learning disabilities
- 18 Children in Primary 1,2 and 3 who need help have been identified and intervention is in process. Intervention would include:
  - ✓ Tuition for students/ Families
  - ✓ Assistance to Families
  - ✓ Counseling
- Monitoring 11 SIWEC Children on Tuition Program



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## Yuva Mentoring Program



- Cross-age, developmental mentoring program that links older youths to younger youths in a mentor-mentee relationship.
- 10 mentors have been linked up to 10 mentees. Program commenced in Dec 2014.
- Mentors send in a monthly report to SIWEC Secretariat
- Targeting 25 mentees by end 2015



# Sikh Welfare Council Annual Report 2014

## Financial Assistance for Punjabi Education



- SIWEC is currently working closely with the Singapore Sikh Education Foundation (SSEF).
- SSEF has referred students to us, who are on the MOE Financial Assistance Scheme. We have supported \$400 per student for their school fees, books and uniforms.
- In 2014 SIWEC assisted with the amount of \$42,800 for 107 students.
- As of 2015 to date, we have assisted with \$32,400 for 84 students. Out of the 84 students, 3 students/families were further assisted financially.
- Holistic approach is being adopted to determine if these students and their families need additional help.





# Sikh Welfare Council Annual Report 2014

## Eldercare Program



SIWEC has embarked on an Eldercare Program in the last Quarter of 2014

### AIM

To promote active ageing and volunteerism.

### OBJECTIVE

To improve the quality of life by:

**ENGAGEMENT** and recreational activities to prevent social isolation.

**STIMULATION** in order to improve and maintain cognitive abilities.

**EMPOWERING** them to be leaders through equipping them with skill and knowledge.



# Sikh Welfare Council Annual Report 2014 Eldercare Program



The program provides seniors with a medium to meet and embark on mini-workshops, which empower them with skills that may help them cope with their ailing health.

These mini-workshops are divided between other leisurely activities and outings. Examples of activities are:

- Health talks
- Flower arrangement classes
- Talks on legal issues
- Cooking classes
- Talks on the new pioneer generation scheme
- Other government schemes that will benefit the community
- Outing/ Excursion to places of Interest

# Sikh Welfare Council Annual Report 2014 Eldercare Program



**Sunheri Sahelian**  
**For Ladies above 70**  
**Venue: Central Sikh Temple**



**Sunehray Pal**  
**For Gents & Women**  
**Venue: Sikh Centre**

# Sikh Welfare Council Annual Report 2014



## Community Outreach - Support for External Disasters 2014/ 2015

- Typhoon Haiyan, Philippines - \$15,000
- Nepal Earthquake - \$52,190

**Fund-Raising initiated by CCSI and administrated by SIWEC.**

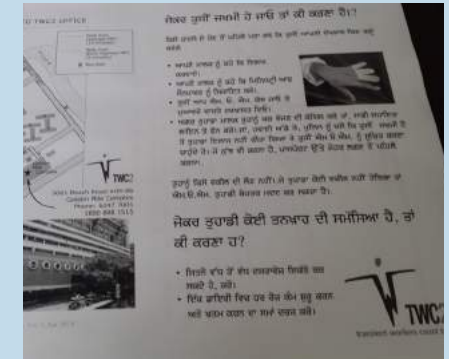


# Sikh Welfare Council Annual Report 2014

## Community Outreach - Collaboration with TWC2



- SIWEC has also embarked on a collaboration with a Non-profit organisation “Transient Workers Matter Too” (TWC2).
- They assist transient workers with any issues they may be facing
- We assisted them in translating their brochures into Punjabi and also have found them two volunteer interpreters.
- To date we have referred a number of foreign workers cases to TWC2 for follow up



# Sikh Welfare Council Annual Report 2014

## Community Outreach



### SIWEC Programs:

- SIWEC has been presenting its programmes to the Sangat in the Gurdwaras/Sikh Institutions.
- We have also presented our activities and upcoming plans to the committees of almost all the Institutions, at their respective grounds.
- Have met with Patron & Trustees and sought their advice
- Quarterly newsletters distributed to various mailing list as e-copies and hard copies provided to all Sikh Institutions.
- Website kept up-to-date
- Brochures updated



# Sikh Welfare Council Annual Report 2014 Community Outreach



## SIWEC Events:

- Throughout the year of 2014, SIWEC conducted an array of events that benefitted the society at large.
- These included Welfare/Health days that encompassed:
  - Talks on writing of wills
  - Making a Lasting power of attorney(LPA)
  - Talk on Pioneer Generation Package
  - Coping with Arthritis and a myriad of health checks



# Sikh Welfare Council Annual Report 2014

## Community Outreach - SIWEC Events 2014



Event	Month	Remarks
Vesakhi Celebrations (SKA)	April	Healthcare Awareness Program (Blood-pressure, Blood Sugar and BMI Tests).
Outreach at (SRT)	May	Set up a booth to create awareness of our programs, to the community.
Welfare Day at (Katong)	July	Healthcare Awareness Program (Blood-pressure, Blood Sugar and BMI Tests). Talks on will making/ Lasting power of Attorney and orthopedics.
Health Day at (CST)	October	Healthcare Awareness Program (Blood-pressure, Blood Sugar and BMI Tests).
Ride For Charity	November	Fund Raising – 276KM ride from Melaka to Singapore in aid for the needy.
Naam Ras	December	Set up a booth to create awareness of our programs, to the community.



# Sikh Welfare Council Annual Report 2014

## Community Outreach - Ride for Charity 2014



- An event jointly organized with the CSGB to raise funds for SIWEC to help Singaporean Sikhs and the needy
- A cycling event covering 276 km from Malacca to Singapore was held from 28<sup>th</sup> to 30<sup>th</sup> Nov
- Creating a platform that brings sports and charity together, glued by spirituality that reminds us of our responsibilities to mankind
- The project raised \$210,000. We have submitted to NCSS for further funding.



**Another similar event is planned for this year, which will be held on; 20<sup>th</sup> Nov to 23<sup>rd</sup> Nov 2015 (4 days) Singapore to Melaka – Melaka to Singapore (560KM)**

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## Community Outreach - GIRO Donations

- SIWEC is actively encouraging donors to make monthly GIRO contributions to meet its monthly expenditures
- Quarterly average individual GIRO collections as below:

Year	Q1	Q2	Q3	Q4
2013	5,356	6,344	6,876	7,690
2014	7,145	7,515	7,924	7,690
2015	8,260	-	-	-

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## Expenditure 2014



Based on the Charity's Act and the FRS (Financial Reporting Standards) classification of welfare expenditure, we have recorded the following welfare utilization rate:

2012	93%
2013	86% (introduction of a full time admin staff)
2014	86%
2015	85% (projected based on budget)

The benchmark number is around 85%

That is to say for every \$1 raised, we spent 88 cents and 86 cents in 2014 and 2015 respectively on welfare expenditure.

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## Business Processes



- Establishment of new SIWEC Organization Structure – 3 Pillars (Attached Org Chart)
- Introduction of Work Plans/ KPIs and Monitoring System
- Establishment of Performance Management System
- Adoption of timelines for various work processes

# Sikh Welfare Council Annual Report 2014



## Agenda Item: 4

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# Presentation and Adoption of the Audited Financial Statements of 2014

# Sikh Welfare Council Annual Report 2014



## Agenda Item:5

# Appointment of

1) External Auditors

2) Internal Auditors

# Sikh Welfare Council Annual Report 2014



## Agenda Item: 6

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- 1) Appointment of Protem Chair
- 2) Election of Management Committee

# Sikh Welfare Council Annual Report 2014



## Agenda Item: 6

S/R	Names of Nominees Received
1	Harmit Singh
2	Gurmit Kaur Sroya
3	Amritpal Singh
4	Sharanjit Kaur
5	Manmohan Singh
6	Albel Singh
7	Sarabjeet Singh
8	Simranjit Kaur
9	Gursharan Kaur
10	Sarjit Kaur Khosa
11	Harjit Kaur
12	Gurdip Singh Usma





Agenda Item 7

**Proposals received  
5 Days Prior To Meeting**

**NONE**

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Agenda Item: 8

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# Any Other Business



**Wahe Guru Ji Ka  
Khalsa  
Wahe Guru Ji Ki  
Fateh**

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