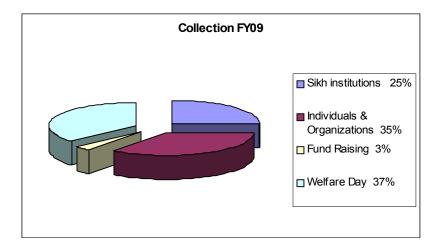
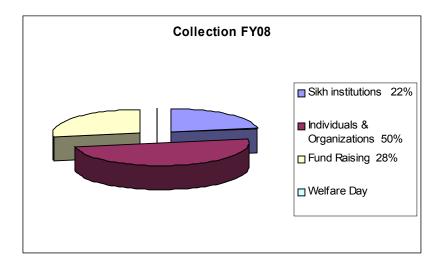
# **Financial Report for the Year Ended 31 December 2009**



1. Donation income analysis.

## Total Donation: \$338,278



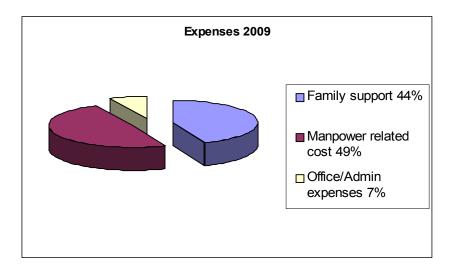
## **Total Donation: \$252,255**

#### <u>Analysis</u>

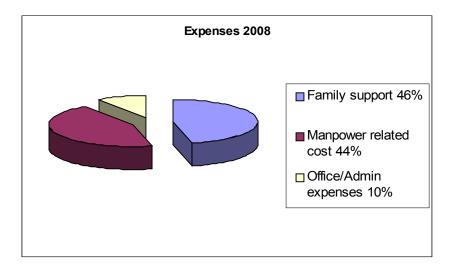
Donations increased by \$86K mainly due to:

- Increased donations from Sikh institutions.
- Increased donations through welfare day initiatives.

## 2. Expenses Analysis



Total: \$232,482

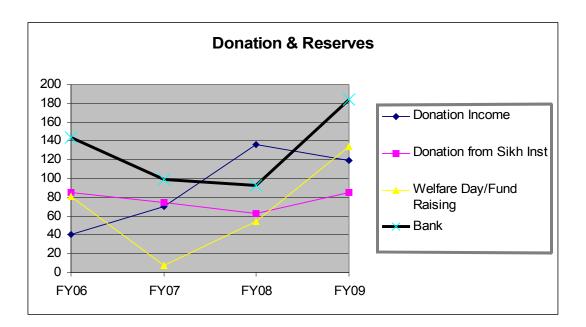


#### Analysis:

Expenses have decreased by \$29K due to:

- Lower Family support cost through cost rationalization of ration expense and review of welfare recipients
- Lower admin and manpower cost through reorganization.

## 2. Financial Reserve Position



#### <u>Analysis</u>

Overall the performance has been good with an increase in donations of 31% and a decrease in expenses of 11%. The reserves have increased by almost 100% and this covers at least 9 months of monthly operational expenses.

#### **Observations/Recommendations**

The following are some recommendations that we should explore in 2010.

- As large-scale donation drives like Flag Days and welfare days have built up our reserves, we should concentrate on monthly Giro donations and smaller scale fund raisers to meet month expenses.
- Consider other avenues of financial assistance to families such as education grants/loans.
- Continue to improve our internal controls as we are governed by the IPC requirements and in light of some high profile abuses reported by the press. We are currently formalizing documented procedures, reorganizing work loads for adequate separation of duties and should organize an internal audit review at year end.
- More diligence required for receipt books in the custody of Sikh institutions
- Recommend monthly donations from Sikh institutions to be made thru Giro. This will reduce admin and accounting hassles.

The End.